**Padbury Parish Council**

Minutes of a virtual meeting of Padbury Parish Council held on Tuesday 13th April 2021 at 8pm.

Present: Councillors: M Long, Chairman; S Dickens, Vice Chairman; F Morris; V Murray; P Burton, D Miah and M Williamson

Also present: P Molloy, Parish Clerk & Councillor J Chilver

# Period of Public Questions: None

The meeting commenced at 8pm.

# 97. Apologies – Councillors S Renshell & L Monger

# 98. Declarations of Interest – None

# 99. Minutes

**Resolved** to receive the minutes and confirm the recommendations therein of the meeting of the Parish Council held on Tuesday 9th March 2021 - PPC/09/2021.

# 100. Sports Field, Play Area and Woodland

* Re-development of the Pavilion – Clerk circulated costs for architect to produce plans and make planning application - £4.500 + VAT. The parish council will need to get permission from All Souls for the rebuild. Concerns raised about the size, costs and available funding which were discussed. Would require a turnkey contract. Members **resolved** to contact planning department to get advice regarding the proposed size – clerk to action.
* Pavilion storage heaters – Smart meters to be fitted if possible. Clerk has chased and advised would be contacted.
* Play Area Lease – Chandler Ray dealing with the Land Registry. Councillor Long has requested an update and costs. Unfortunately, still no response.
* Play Area Lease – Clerk received a copy from Savills, which was circulated.
* Playing fields blocked drains – Members **resolved** to put on hold until problem arises again.
* Leak in the Pavilion which has caused some damp – Members **resolved** the making good and painting to be carried out. Clerk to speak to the caretaker to ask if he could do the necessary repairs.
* Members noted that the outside toilet is now locked.
* Play area and multi-use games area – Members noted that the Rospa inspection is booked for May.
* Play area – Members **resolved** to return to monthly inspections.
* Play area – Members **resolved** quotes to be obtained to replace two items of equipment and carry out some maintenance works.
* Football senior team enquiry – Members **resolved** to forward enquiry to Padbury Football club.
* Millennium Woods – Owed by the Woodland Trust and the parish council have a lease at a peppercorn rent. Parish Council need to maintain the woods. Members discussed the use as a forest school – **resolved** no fire pits.
* Members noted that the car park gate has a new padlock.

# 101. Planning

101.1 New Applications: Members noted the following applications made since the last meeting:

* 21/01000/APP – Proposed single storey side extension following demolition of existing garage/store – South View, Winslow Road. Members **resolved** no objection.

101.2 Members noted the following decisions made by Buckinghamshire Council:

* 21/00101/ALB – Remove plaster board and timber frame from the original existing wall, remove loose whychert from existing original wall and repair in situ with existing loose and new whychert (part retrospective) – 25 Old End. **Listed building consent**
* 21/00331/APP – Erection of single storey rear extension and single storey side extension – 5 Potters Glen. **Approved**
* 21/00259/APP – Single storey front extension – 5 West Furlong. **Approved**

101.3 Members noted the following applications awaiting determination by Buckinghamshire Council:

* 19/01233/APP - Erection of agricultural building - Land Rear/adjacent to Fairhaven, Main Street. Letter sent to Aylesbury Vale District Council regarding Section 215. *Update: Planning officer has left. Councillor J Chilver to advise update.*
* 20/04282/ALB – Painting of internal timber beams in white paint (retrospective) – The Ramblers, Main Street
* 20/04298/APP – Retention of boundary treatment to the front and rear of the property – The Ramblers, Main Street
* 21/00392/APP – Removal of condition 2 (Materials) on application 16/02805/APP Conversion of a storage barn to farm managers accommodation and office. We intend to install an air source heat pump to heat the barn, therefore the need is to minimise heat loss through installation of UPVC windows. Windows to be allowed as UPVC rather than wood. Colour will be dark oak to match existing barn – Padbury Hill Farm, Steeple Claydon Road.

101.4 Other Planning issues: Members noted:

* 19/03554/ACL – Application for a Lawful Development Certificate on the grounds that construction of the detached dwelling was commenced in accordance with planning permission ref. 15/01216/APP by clearing the site and demolishing garages on the site – Old Oak House, Old End. Certificate refused. Appeal lodged and allowed**.** Enforcement notice issued by Buckinghamshire Council on the 9th December. **Appeal** lodged ref: 21/00009/ENFNOT, start date is 22nd Feb 2021.
* 20/03674/ACL – Application for a Lawful Development Certificate for a Proposed Construction of a detached dwelling (C3) – Old Oak House, Old End – **Appeal** lodged ref: 21/00008/NONDET, start date is 22nd Feb 2021.
* 20/03675/APP - Construction of extensions to the permitted dwelling (retrospective) – Old Oak House, Old End. Parish Council requested this to be Called In. **Appeal** lodged ref: 21/00007/NONDET, start date is 22nd Feb 2021.

# 102. Finance

102.1 Members **resolved** to note that the balances for the bank accounts as at 31st March 2021 are as follows:

* Barclays Community Current account ending 959 £21,044.82.
* Barclays savings account ending 970 £18,435.56.
* Barclays Millennium Wood account ending 198 £15,909.39.

102.2 Members **resolved** to make the following payments:

Paid between meetings:

* NPower - £970.23 – Unmetered street lighting for October 2020 to January 2021 – D/debit 15/3/21
* Savills - £125.00 – Wayleaves and playground rent (paid in error, to be refunded) – D/debit 25/3/21

Payments agreed at meeting:

* P Molloy - £352.80 - March salary. Cheque 102197.
* R Gough – £45.00 – March caretaking costs. Cheque 102198.
* R Gough - £72.50 - Mowing playing fields and new padlock. Cheque 102198.
* NBPPC - £20.00 – Membership fee for year ending 31/3/22. Cheque 102199
* EON - £165.30 (£137.75 + £27.55 VAT) – Street lighting maintenance for quarter ending 31/3/21. Cheque 102200.
* Lynch Garden Services - £330 – Grass cutting for the village and play area 8/4/21. Cheque 102201.
* F Morris - £30.87 – Petrol for strimmer at playing fields. Cheque 102202.
* NPower - £221.27 (£184.39 + £36.88 VAT) – Unmetered street lighting February 2021. D/debit 11/4/21
* EON - £255.28 (£243.12 + £12.16 VAT) – Pavilion electricity. Cheque 102203

102.3 Members **resolved** to note the following income:

* £10,000 – For Millennium Woods maintenance
* £350 – Football Club rent (2nd half)
* £0.46 – Interest for savings account

102.4Members **resolved** the Income, Expenditure, Summary and Budget year to date statements as of 31st March 2021. Members also **resolved** that these form the financial basis for the Annual Governance and Accountability Return.

102.5 Annual Governance and Accountability Return (AGAR) – Members **resolved** page 5 – Section 2 Accounting Statements 2020/21 for accuracy. Members **resolved** to note that the Internal Auditor will review all documentation electronically before members review and signing of the entire AGAR prior to submission to the External Auditors.

102.6 Members **resolved** the Bank Reconciliation, Explanation of Variances and the Asset Register 2020-21. Members noted that the reserves schedule was being discussed with the internal auditor.

102.7 Internal Audit for 2020-21 – Members noted that further information as requested by the internal auditor has been forwarded and that an online meeting is booked for the 15th April. The AGAR section 2 and supporting documents have also been forwarded.

102.8 Members noted that the Barclays branch in Buckingham was closing in June.

102.9 Members **resolved** when doing transfers from the Millennium Wood account, VAT not to be transferred.

# 103. Other Parish Council Business

* Speed Indication Displays – Members noted on schedule for a mid-May delivery. The have passed testing, however there are some power modifications required that are being finalised. Temporary displays are being built and should be fitted next week. Members **resolved** positions, clerk to action. Possible issue with the heights of the poles because of the solar panel units – clerk to find out more and advise.
* Existing speed sign – Members noted assessment on going, believe the radar electronics is faulty, trying to acquire parts.
* Bucks and Oxon 4x4 Response Group – Clerk queried insurance cover, await response. Clerk to chase.
* NBPPC meeting held on 24th March – Thank you to Councillor Long for attending. Minutes have been circulated.
* Annual Parish Council Meeting – Date of the 20th May now **resolved** as returning to face-to-face meetings. Meeting will be held in the Village Hall.
* BMKALC - Remote Meetings Call for Evidence – email dated 1/4/21. The consultation is open until 17/6/21. Clerk to action.
* Members **resolved** protocol for death of a senior figure.
* NBPPC - Proposal to form group of parish and town councils experiencing problems dealing with East West Rail and HS2 related issues – email dated 26/3/21. Councillor Burton agreed to attend.
* East West Rail – Members noted consultation open - Closing date is 9/6/21.
* Community Board Reflection Meeting on the 14/4/21 – Councillor Burton has registered to attend.
* Members discussed “Benefitting Padbury Village as a whole” following emails circulated on the 4th and 7th April. It was noted that there was an informal connection between most groups and clubs in the village. Events were usually coordinated by the various committees to avoid events clashing. It was noted that the New Inn and the Four and 20 were commercial enterprises and are, therefore, not constrained by other clubs or societies. The pump acts as a good platform in which activities can be advertised. It was noted that some members were on several committees, for example the Parish Council and the Village Hall have a joint member.

# 104. Maintenance/Environmental Issues

* Community Support Group – Article in the pump and on the Padbury Village Facebook page – 5 volunteers to date. Members **resolved** purchasing hi-viz vests (x6) with ‘Padbury Parish Council’ on the back - £60 + VAT. Clerk to action.
* Greener Padbury Group – Councillors Dickens and Miah attended a meeting at the woods on the 8th April and provided an update. Also received a letter from the group, clerk to draft response.

# 105. Buckinghamshire Council:

* The re-surfacing of the footway on Main Street is now complete – Clerk raised concerns re grass verges with Buckinghamshire Council. Advised on the 9th March that works will be carried out. *5th April – chased for an update*, *no* *response*. Clerk to ask Councillor Chilver to chase.
* Bus stops – Real time passenger info screens have been fitted to the bus stops by the New Inn. Members discussed and **resolved** to leave where they are.
* Crossing on the A413 – Statutory consultation letter was circulated on the 30th March, comments required by the 29th April. Buckinghamshire Council advised that the proposed installation date was still scheduled for the school summer holidays. Information posted on the parish council website.

# 106. Highways

* Flooding on Main Street – Following a site visit, the Local Area Technician for Buckinghamshire Council advised that the following works would be carried out: unblocking storm drain, clearing drains and the ditch will also be cleared. Clerk to chase when works will be carried out.
* HGVs driving through the village – Meeting held with EWR, chaired by Greg Smith MP on the 16th March. Thank you to Councillor Burton for attending. Action plan following the meeting has been circulated and Councillor Burton has commented accordingly. Parish Council website has been updated. Clerk to request signs at entry points to the village – No Access to EWR lorries.
* Members discussed the position of the EWR speed awareness sign – needs to be repositioned as currently on residents land. Clerk to action.

**107.** Councillor Williamson confirmed his resignation. The Chairman thanked Councillor Williamson for all his hard work and his contribution.

Councillor Renshell has advised that she is retiring – Clerk to write and thank her on behalf of the parish council.

# 108. Dates of next meetings – Members are asked to note:

20th May 2021 (at Village Hall), 8th June 2021 (at Village Hall), 13th July 2021, 14th September 2021, 12th October 2021, 9th November 2021 & 14th December 2021.

Meeting closed at 9.45pm

Signed…….………………………………Chairman / Date…………………………